



Registered Charity No: 1119878

## WISPA Annual General Meeting 2024

Thursday 20<sup>th</sup> June 2024

1 - Welcome and introductions	[short intros from everyone in the room]
2 - Attendees and apologies	<ul style="list-style-type: none"><li>• <b><u>Attendees</u></b><ul style="list-style-type: none"><li>○ Mia Mitchell (Chair)</li><li>○ Selina Rickaby (Treasurer)</li><li>○ Anne Flaherty</li><li>○ Rachel Tearall</li><li>○ Sarah Westmoreland</li><li>○ Kim Jones,</li><li>○ Ben Price</li><li>○ Jo Redman (Exec Headteacher)</li><li>○ Rachel Moloney</li><li>○ Tasha Vernon (Class rep hedgehog);</li><li>○ Sophie Darbon</li><li>○ Carolyn Gardner,</li><li>○ Amy Buttery (Secretary)</li><li>○ Paul Bennun</li></ul></li><li>• <b><u>Apologies</u></b><ul style="list-style-type: none"><li>○ Katie Williams</li><li>○ Kerrie Fraser</li><li>○ Rachel Tindall</li></ul></li></ul>

<p>3 - Chair's report 2023/4 - MM</p>	<ul style="list-style-type: none"> <li>• Remind everyone of our charitable objective - raise funds, build relationships in and around the school, provide experiences and equipment the kids benefit from</li> <li>• Mia's fifth year on WISPA (third year as chair) - lots of change this year with federation, joint events (colour run, chocolate bingo) and reduction in overall events schedule</li> <li>• Fantastic fundraising year - scaling down of events hasn't affected fundraising much</li> <li>• Big thanks from Mia to everyone present and in the WhatsApp community and wider parent and teacher community</li> <li>• Big thanks especially to Ann for all the support and organisation through the year, and Sarah for the support and the number of meetings attended and events supported - they are now moving on to the Juniors</li> <li>• Great first year working with Jo - new library, ipads, books, rugs, and big improvement in the school - great buzz to start the year</li> <li>• Since Feb, Selina and Mia have supported the new core team getting them ready for taking over</li> </ul>
<p>4 - Treasurer's report 2023/4 - SR</p>	<ul style="list-style-type: none"> <li>• Current cash-in-bank figure is £22,442.91 <ul style="list-style-type: none"> <li>◦ Donated rugs</li> <li>◦ start on donating to the courtyard</li> <li>◦ approved new books for all classroom book corners</li> <li>◦ approved funding of e-books scheme, <ul style="list-style-type: none"> <li>■ JR - decision from Ofsted to push on Little Wandle with initial £12k investment. Running cost on upkeep of those as part of essential learning - difficult to fund through a deficit budget</li> <li>■ JR - E-books mean school can assign e-books to children/families to read at home</li> <li>■ TV - from a parent's POV, the Little Wandle library isn't varied enough</li> <li>■ JR - the scheme does involve repeating books, that is part of the system and is what makes it so effective - , but needs more financial support long term</li> </ul> </li> </ul> </li> </ul>

	<ul style="list-style-type: none"> <li>■ [General convo on pros/cons of ebooks vs paper books and importance of balance of screen time vs real books]</li> <li>■ JR - School also looking to improve diversity of physical books in the school, looking to work more closely with the Schools Library Service <ul style="list-style-type: none"> <li>○ Approved playtime equipment</li> </ul> </li> <li>● Income - just over £8,700 with Summer Fayre to come</li> <li>● Selina shared A word on Mia - joined five years ago, worked through Covid period making sure kids still had great experiences, school fayres in bubbles - raised £62k over five years! Made a great friend and huge thanks for all your time and effort.</li> </ul>
5 - Approval of the 2023 AGM minutes - MM	<ul style="list-style-type: none"> <li>● Minutes signed off, resulting in the following discussions:</li> <li>● Three upcoming projects - including eBooks <ul style="list-style-type: none"> <li>○ JR - should we do ebooks now or wait until after summer</li> <li>○ General discussion on whether to spend now or not - vote cast to carry on now and make it happen before the summer</li> </ul> </li> <li>● CG - what happened with Mrs Westland-Rose and the nurture room request? <ul style="list-style-type: none"> <li>○ JR - had a bursary towards the room and work is underway - decoration, interactive whiteboard, lots considering the cognitive load for the kids. Mrs WR has had everything requested.</li> </ul> </li> <li>● SW - what about sports equipment <ul style="list-style-type: none"> <li>○ JR - there is ring-fenced funding for sports in schools but there are things the infant school could look at</li> </ul> </li> </ul>
6 - Headteacher report - JR	<ul style="list-style-type: none"> <li>● Very proud to be part of the Westfields community - especially now seeing the journey through all of infants and juniors - an absolute pleasure.</li> <li>● Very much appreciated the welcome and support from WISPA</li> <li>● Lots of additional external pressure on WISPA - cost of living crisis etc - and core Wispa team really held the group together.</li> <li>● Made huge difference to the children - especially the library. Rugs made a huge difference to the classroom environment. Playground equipment is being enjoyed by</li> </ul>

	<p>the children, courtyard is improving. Ipads and laptops have given the children more options, e-books and library books are also improving the breadth of opportunities – and also the memories you’ve made for children and the relationships you’ve forged across school and parents through the vaired events.</p> <ul style="list-style-type: none"> <li>• Best outcome at this point is hopefully WISPA and PAWS retain some autonomy but come together over certain events and work together and have good working relationships as part of one federation community</li> </ul>
7 - Allocation of funds and donation requests - MM	<ul style="list-style-type: none"> <li>• Another half-class set of Ipads (£9k)</li> <li>• Early years resources - to be costed</li> <li>• Caps (for safeguarding on trips) - to be costed</li> <li>• General convo on doing visible stuff which kids and adults can see the impact of the fundraising, and connection between fundraising and activity in school</li> <li>• PB - what about playground painting/improvement - Sarah - what about buddy bench etc</li> <li>• TV - what about approaching companies to sponsor particular projects/areas – Jo/Rachel - are looking at it and there is opportunity there for more</li> <li>• JR - potential to do some ‘action Saturdays’ or volunteer days and get parents involved in projects, but need to strike a balance on amount of time teachers have to spend in the school. Can also look at companies coming in on volunteer days, coordinating with Yateley Men’s Shed but requires consideration of health and safety.</li> <li>• Group convo - outcome of convo was agreement for a full wish-list of all the school projects, roughly costed, so we can agree on projects and show parents, sponsors etc what it is we are raising money for for 2024/25</li> </ul>
8 - Nominations and election of committee members - MM	<ul style="list-style-type: none"> <li>• Selina, Amy and I stepping down - been an honour to support the school and raise funds over the time. Proud of the highest amount raised ever for WISPA. Very proud of all the events and the benefit for the children.</li> <li>• Who is putting themselves forward as chair? <ul style="list-style-type: none"> <li>◦ RM voted in unanimously</li> </ul> </li> <li>• Who is putting themselves forward for Treasurer <ul style="list-style-type: none"> <li>◦ BP voted in unanimously</li> </ul> </li> <li>• Who is putting themselves forward for Secretary? <ul style="list-style-type: none"> <li>◦ PB voted in unanimously</li> </ul> </li> </ul>

	<ul style="list-style-type: none"> <li>• One of the first actions for the new committee is to run through the overall survey results and next year's calendar of events</li> </ul>
9 - Survey results - RM	<ul style="list-style-type: none"> <li>• Recently ran a survey to get input from parents on events and capability to volunteer</li> <li>• 95 people completed the survey</li> <li>• Favourites: Secret Santa, Colour Run, Mad Hair Day, Mufti Day, Summer Fair</li> <li>• Even better if...: more Discos, Xmas Fair, more family events, more outdoor activities for children, more community events for adults</li> <li>• Parents support - 20% could support weekly/monthly, 30% one event per term, 50% not help at all <ul style="list-style-type: none"> <li>◦ JR &amp; CG - worth remembering that even parents who say they can't volunteer, they still <i>do</i> support by getting involved in activities, not just by organising them</li> </ul> </li> <li>• Verbatim feedback - <ul style="list-style-type: none"> <li>◦ a lot of discos-related feedback and bringing them back <ul style="list-style-type: none"> <li>■ CG - asked about discos previously but was told they weren't happening</li> <li>■ MM - issues with running them on Saturdays so that didn't work any more</li> <li>■ CG - stressful with the number of people needed, but always worked out in the end</li> <li>■ Now going to do a leavers' party at the end of the school year and look at further discos as part of the review of the calendar for 2024/25 .</li> </ul> </li> <li>◦ Xmas Fairs/more fairs - we've taken action on that feedback and are organising a Summer Fair</li> <li>◦ Scavenger hunt</li> <li>◦ Events for adults - quizzes, community-based stuff, good as an icebreaker for new parents, bingo <ul style="list-style-type: none"> <li>■ TV - parents summer ball or similar ideas? Tasha happy to help plan.</li> </ul> </li> <li>◦ Any other ideas? <ul style="list-style-type: none"> <li>■ SD - Any potential for refreshments on Sports Day Morning - as a WISPA fundraiser?</li> </ul> </li> </ul> </li> </ul>

10 - 204/25 calendar of events - RM	<ul style="list-style-type: none"> <li>• Drafted a calendar of events which we've shared with Jo</li> <li>• JR - lots of great stuff in there - need to balance events, fundraising, expectation/demands on parents and staff, and impact on learning - as well as impact on the two schools' calendars</li> <li>• Agreed action - calendar to be signed off by September</li> </ul>
11 - Date for next meeting - RM	<ul style="list-style-type: none"> <li>• To be decided in September</li> </ul>
12 - Agreed actions	<ul style="list-style-type: none"> <li>• JR - Westfields Infant School to provide list of fundraising projects with rough costs</li> <li>• JR - Sign off of calendar of events for 2024/25 by September</li> </ul>