

# Westfields Infant School

School Lane, Yateley, Hampshire, GU46 6NN

**Telephone:** 01252 873603 **Fax:** 01252 890832

**Headteacher:** Mrs Janette Teague

**Website:** [www.westfields-inf.co.uk](http://www.westfields-inf.co.uk)



7<sup>th</sup> September 2021

Dear Parents and Carers,

To ensure the safety of our pupils we will not allow them to be collected by anyone other than their parents/carers unless we have been given your permission. If your child is to be collected by another family member or friend, please advise us by completing the class diary or, in the case of last minute arrangements, by contacting the school office. If you would like to give permission for another adult to collect your child on an ongoing basis i.e. grandparent or childminder, please complete their details below.

We thank you for your understanding in this matter.

Yours sincerely

*Janette Teague*

**Janette Teague**  
**Headteacher**

---

## **GOING HOME CONSENT 2021-2022**

**Childs name** .....

**Childs Class** .....

I give permission for the following adult/s to collect my child:

Name ..... Relationship to child .....

Name ..... Relationship to child .....

Name ..... Relationship to child .....

Signature ..... Date .....